

GAAC Minutes
 Friday, May 20, 2016 8:30 -10:00am
 Verhaegen Hall, Room 219

Terry Tomazic – Intrm Assoc Provost Grad Ed	Sanjay Jayaram
Heidi Ardizzone	Christine Werner
	Lisa Willoughby
Georgia Baugh	Bonnie Wilson
Mark Pousson	Steve Winton
Sue Tebb	John Martin
David Crossley	
Hisako Matsuo	
Antonia Miceli	Wendy Hamstra-Smith
R Alex Fajardo	Darcy Sharff
John Fu	J.D. Bowen
Damon Hall	Stefan Bradley

I. Approval of Minutes – Minutes of April 15, 2016 were approved unanimously

II. Old Business

A. **Academic Definitions (Haugen)** – Due to time restraints, this will be voted on via email later.

This document has been unanimously approved via email and will be sent to CADD in the next meeting.

B. **Policy of Tuition Scholarship for assistants who resign (Tomazic)** – Feedback was requested from the units about whether or not to allow students to keep their tuition scholarship after they resign. There was some concern about graduate students taking advantage of a written policy that states they will get to keep their scholarship after they resign. It was proposed to not write a policy to allow the departments to create their own policy on this and allow for circumstances which are beyond the student’s control. It was decided that a guideline will be written on this to give flexibility to departments.

C. **GA work schedule during student breaks (Tomazic)** – It has been an issue where departments are making graduate assistants work during student breaks or when the university is closed. Graduate assistants are not required to work during student breaks during the academic calendar. If the student volunteers to work that is fine, but we cannot force the students to work during university holidays and student breaks. It was decided to keep this discussion going into next year to create a written policy to clarify this point.

III. New Business

A. **FYI – Program changes, MS in Anatomy Thesis and PhD in Anatomy (Martin)** – Anatomy has made several changes to their MS and PhD programs. For the MS, they would like to make a course (Research Techniques) that is required into an elective course to make it easier for students to take more thesis hours and keep the program requirement to 30 hours. For the PhD they would like to add a concentration of neurobiology. Since 2010, they've had three students conducting research in neurobiology, so this would allow them to have something on their transcript showing that. At least 17 credit hours of the 48 needed are of neurobiology courses.

B. **Public Health FYI's (Scharff)** – There are several proposed changes to the graduate programs in Public Health:

- They are proposing to change the name to a PhD in Health Services Research (program with SLUCOR).
- There were also several minor course changes to 4 PhD individualized plans of study.
- Minor change in MPH in Global Health – they are adding a capstone course to the MPH in Global Health and moved all the concentrations within the program to use the capstone for the GH program, so the student only has to do one capstone.
- Dual MPH/Nutrition – there were some curriculum changes to the dual degree program between PH and Nutrition that will bring the credit requirement up to 57 for that.
- Accelerated BSPH/MPH-HMP – told by UAAC they needed to bring this up as a new program proposal so this will be brought up at a future meeting for a vote.

C. **FYI – Changes in Political Sciences MA Program (Bowen)** – There were some changes to fix the Political Sciences MA Program. They want to move the tracks to a concentration so that it will show up on the student transcripts.

D. **Proposal for graduate minor in African American Studies (Bradley)** – African American studies is looking to add a 9-credit minor. There will be 2 courses housed directly in AAS – a Methodology course and a manuscript course. This minor will appear on the transcript and making AAS one of the more competitive programs in the area. There are very few universities and programs who have graduate minors in AAS.

This has been unanimously approved and will be send to CADD in the next meeting.

E. **INTO Graduate Pathways (Bart)** – Anneke Bart from INTO SLU presented the graduate pathways for INTO SLU. There are two types of pathways: Standard, for students with less English language proficiency and preparation, and Accelerated, for more prepared students. The proposal is that the graduate pathways should be signed off by the chair of the department or program and the Dean, and then approved by GAAC as an informational item. These pathway students would not be admitted fully into the program until they have graduated from the pathway and are only taking courses associated with their major. Programs can decide if they want these students to earn credit towards their degree while in the pathway or not.

F. **CollegeNET Prospect CRM Proposal (Hamstra-Smith)** – Wendy Hamstra-Smith proposed the purchase of Prospect CRM in CollegeNET which has been presented and approved by the Associate Deans and Directors. There is a one-time set-up fee of \$13,500, which will be covered by Enrollment and Retention Management. After the set-up fee there is an annual fee of

\$13,500 to maintain the subscription. The proposal for this annual fee would be to take \$10,000 from the CollegeNET application fees and the remaining \$3,500 would be contributed by each individual colleges and centers (annually \$500 per college and \$100 per center). The committee is asked to approve that the CollegeNET fees be used for this.

This was unanimously approved to use the money from the CollegeNET fees.

G. **Status of GAAC (Tomazic) -**

IV. Announcements

A. Next meeting: August 19

B. Morgan Book Fund 20th Anniversary Dinner: June 10th, 2016

C. GSA Symposium: April 22, 2016

Talking Points:

1. A guideline will be written regarding tuition given to students who resign from an assistantship position.
2. Graduate assistants are not required to work during student breaks. The discussion will continue as to whether or not we should have a written policy clarifying this point.
3. Feedback, if any, is requested regarding the INTO Pathway programs and whether or not this is something your programs are interested in.
4. Using the CollegeNET application fees to pay for the Prospect CRM tool was approved by the committee.
5. The new graduate minor in African American Studies was approved by GAAC and will go to CADD.