

**Minutes**  
**Graduate Academic Affairs Committee**  
**November 16, 2018**

**Members in Attendance:** J. Barber, G. Bledsoe, J. Garcia-Martinez, B. Looker, M. McCormick, S. Mudigonda, A. Nelson, J. Nichols, N. Reed, A. Sebert Kuhlmann, D. Stallings, A. Trees, R. Wood,

**Guest in Attendance:** Steve Rigdon, Anthony DeCesare, Mary “Rina” Chittooran, Heidi Ardizzone, Takako Nomi, Karen Myers

**Call to Order:** R. Wood called the meeting to order at 9:01am.

**Approval of Minutes from the October 12, 2018 Meeting:** Minutes from the October 12, 2018 meeting were unanimously approved.

**New Program Proposal in Biostatistics and Health Analytics (Rigdon):**

- Master Science in Biostatistics and Health Analytics – more technical. High mathematics prerequisites.
- No Discussion – all approved in favor, will be sent to the Board.

**New Certificate: in Higher Education Admin (Myers):**

- Several questions were raised. It was decided that Dr. Myers should reach out to Kathleen Thatcher to get her view on assessment plan – Course focus versus program focus.
- Discussed to motion to have Kathleen’s input on Assessment Plan – this is on hold

**Program Change – Family & Community Medicine (Smith):**

- Dr. Smith unable to attend, if any questions he can be reached by phone. No questions.
- No Discussion – all approved in favor, goes to CADD.

**SPS Cybersecurity and Strategic Intelligence (Buerck):**

- Matt explained the new certificate – designed very similar to the other SPS Certificates – they are catered to both students who are pursuing master degrees in other areas in the school as well as students who already have a master degree in a particular area and just want more education around these areas. No questions.
- SPS Cybersecurity & Strategic Intelligence – approved with one extension

**American Studies Certificate Proposal (Ardizzone):**

- BA/MA/Ph.D exist – no new courses/resources it is embedded in existing MA/Ph.D program. Couple questions were asked and all were answered.
- No Discussion – all in favor passed

**Ph.D in Educations Policy and equity (Chittooran):**

- Presented a revised version of the existing Ph.D in Education program with a specialty under a larger umbrella of Educational Foundations
- Discussion – this needs a new proposal,

**Marketing New Graduate Programs (Tree):**

- April provided brief update and more to come next month.

**IP Grades:**

- Nothing at this point

**Absence policy:**

- Nothing at this point

**Grad Catalog Policy Changes:**

- Nothing was discussed now

**Announcements:**

-Dr. Wood to convene with April and Anne to form a committee to draft a proposal to have The Departments to write the Executive summary for the board (new programs)

Meeting adjourned at 10:32 am