

**Minutes**  
**Graduate Academic Affairs Committee**  
**February 8, 2019**

**Members in Attendance:** J. Barber, G. Bledsoe, J. Curley, E. Deeba, J. Garcia-Martinez, J. Haugen, B. Looker, M. McCormick, A. Miller, S. Mudigonda, M. Pousson, N. Reed, A. Rellergert, D. Stallings, C. Werner, and R. Wood.

**Guest in Attendance:** N/A

**Call to Order:** R. Wood called the meeting to order at 9:05am.

**Approval of Minutes from the January 11, 2019 Meeting:** Minutes from the January 11, 2019 meeting were unanimously approved.

**Dissertation Committee Members (Barber):**

- Minimum of 3 members required and 50% of members must be SLU faculty.
- Emeritus was removed
- Last sentence in paragraph one – they ask for must accompany the request remove
- This passed unanimously

**Graduate Assistantships:**

- Some allowed to make offers, some had to give up a few, but the key was they were told to go ahead send out letters and make offers.
- Dissertations timeline should be considered – need to start earlier, to be more competitive can't change Presidential and Diversity. This will be for next year

**Academic Program Closure Form:**

- All in favor unanimously to present to the Board of Trustees in February

**Dr. Wood open question:** What do you want to focus on the next couple of months

- GSA rep stated they talked about a resolution because they don't feel important because they don't pay tuition etc. Dr. Wood asked them if they would have 2 statements one page limit – a page from the perspective of students and faculty – they are will bring to the meeting next month.
- Dr. Wood to talk to Provost Gillis about GSA becoming Chartered
- Jay to talk to Steve Sanchez about faculty 180 for the GSA
- For next meeting Dr. Wood asked everyone to bring 10 data points that summarize Graduate Productivity and its importance to the mission – we will discuss these next month meetings

**Marketing New Graduate Programs (Trees):**

- Nothing at this point

**Grad Catalog Policy Changes:**

- Nothing at this point

**Attendance Policy:** Major rewrites to the attendance, so will not discuss, Jay will send out to everyone without the attendance policy so everyone can get their colleagues feedback

- Audit – last sentence Incomplete was just added
- Grade Appeal – changed to 30 days for graduating students, others 90 days to appeal.
- In-Progress Grades – IP grades will turn to “F”
- Readmission – never had a policy before so proposal is a new policy. – It was brought up to add the Associate Dean or relevant Department, Jay will add.
- Transfer of Credit – clarifies they have to complete the petition, transfer credit can’t exclude 20% and a few others that is outlined in the proposal.

**Announcements:**

- Next Meeting: March 8, 2019
- Fellowship due date has been extended to February 14, 2019

Meeting adjourned at 10:31 am