

**Minutes**  
**Graduate Academic Affairs Committee**  
**March 8, 2019**

**Members in Attendance:** J. Barber, G. Bledsoe, J. Curley, J. Garcia-Martinez, J. Haugen, B. Boyle, H. Ardizzone, M. McCormick, A. Miller, S. Mudigonda, A. Nelson, M. Pousson, N. Reed, A. Rellergert, D. Stallings, A. Sebert Kuhlmann, K. Thatcher, A. Trees, C. Werner, and J Chrivia.

**Guest in Attendance:** Steven Howard and Gretchen Arnold

**Call to Order:** J. Barber called the meeting to order at 9:00am.

**Approval of Minutes from the February 8, 2019 Meeting:** Minutes from the February 8, 2019 meeting were unanimously approved.

**Women and Gender Studies Certificate:**

- Gretchen presented the proposal – she took any questions
- No new resources are needed – this is just for students enrolled at SLU, to do a minor. For students not enrolled they must do a certificate. Question regarding section 8.4 state “we need someone who does public policy and gender” this section needs to be deleted. Gretchen will make this adjustment.
- Section 2.3 says see attached – just need confirmation from Registrar Office – Gretchen to send the info to Jay
- Section 1.5 OIR is now Enrollment Management – Angie to send the info of who Gretchen needs to talk to.
- Need Marketing Analysis
- Gretchen or someone to have a conversation with Kathleen regarding the learning outcome and assessment plan.
- Clarification needed for Appendix A need to remove the word or – table needs clarification
- Vote was not approved advised need marketing analysis, letter from Jay and need to meet with Kathleen regarding learning outcome.

**Dual-degree EMHA-EMIB Program:**

- College of Business and Public Health joint MB program – this program will launch executive versions of the program Executive MHA in Public Health and Executive Masters of International Business – Dual degree
- Both programs are online blended – first phase – using existing sections of existing classes in both programs after the first phase then will reevaluate where we at and if the demand is materializing like we believe then request separate resources for the next 24 months of classes. Page 9 – Appendix B shows the courses offered to get a degree
- Electives are being substituted on other side of the house page 10 -
- They are to reach out to Kathleen to discuss assessment side

- Jay advised he needs to communicate with Student Financial Services is the tuition side of this. When a dual degree program is offered need to know who is paying tuition which semester
- Exit strategy – needs to be clear that we honor substitutions if they can't finish – this was brought up by Jay
- 6.1 Enrollment Expectations – recheck the total FTE for each year – Jan thinks the totals should be 8, 22, 33, 34, 34.
- Going to work with Mary Dant regarding Tuition issue.
- Angie to get the correct signature page and send it out.
- Concerned about doing in phases, because no point in asking for money if they don't get thru first phase. Is phase one an appropriate program to offer to students? Is it educational sound? They answered the question to the committee satisfaction. Would like to see phase 2 outlined more in a curricular aspect. Page 9 question about a dual is 60 some hours but separately is 90 some hours – 33 hour reduction.
- There was only one motion to approve, another motion was to ask for the clarification to be very specific revisited at the next meeting. Real concerns about the big reduction. Essentially asking for clarification on how to access the overlap and if it meets the expectations. Meet with Kathleen about the assessment, exit strategy and tuition. There was a second motion to table to next months meeting.

Academic Program Closure Form and Graduate Education Value Metrics/Statement will be discussed first at next months meeting.

According to the February minutes, this form was approved unanimously and was to be presented to the Board of Trustees in February.

Meeting adjourned at 10:33 am