



**Undergraduate Academic Affairs Committee Minutes
Thursday, November 2, 2023**

Members in Attendance: L. Dorsey, P. Dotson, E. Gockel-Blessing, L. Burke, M. Cope, E. Crowell, G. Lopiccolo, L. McLaughlin, S. McGahan, G. Merys, N. Mispagel, J. Nichols, B. Perlman, D. Pike, Fr. Rozier, J. Rust, S. Sell, L. Sweetman, C. Thomas, M. Toups, S. Tyuse

Absent/Excused: Tony Breitbach, Jean Marie Cox, D. Manos, Jay Haugen, Jesse Helton, Shawn Steadman, M. Toups

Special Guest: Lisa Fisher, PhD

Call to Order: Dr. Dorsey called the meeting to order at 9:00 am.

Approval of Minutes

Motion to approve October 2023 minutes was put forward by Fr. Rozier and seconded by Sabrina Tyuse. Minutes were approved.

Discussion Item – Bookstore - Ben Perlman

The university convened a task force to review bookstore models at other universities and what options are available for students in a hybrid model while ensuring equitable access for all students. The task force issued several new requests for proposals from vendors. SLU will no longer be warehousing books in the bookstore. The task force is on track to have a new contract secured by the beginning of the spring semester.

Academic Programs

- INTO SLU (informational Item) – AE to Pathway Progression Route, Lisa Fischer, PhD
The Academic English Program is adding a new pathway for students sponsored by the Kuwaiti Cultural Office whose sponsorship does not allow them to follow the current curricular track from the AE program to a two-semester undergraduate pathway. The university has experienced an increase in enrollment from the KCO sponsored students and adding an additional progression track is required. This is an addition and not a replacement. The committee finds this to be a non-substantive change and therefore does not require a vote. It will move forward as informational.
- BSPH/MPH Accelerated Program Update – Michael Rozier, PhD
The update is informational for the committee and can be found in the CIM system. On the recommendation of the accreditors the MPH will be reducing the number of credit hours required and will bring the accelerated program in alignment with university policy. The BSPH has not changed except for a reduction in graduate credit hours during the senior year.

- Center for Interprofessional Education and Research (IPE) – Lisa Dorsey, PhD
IPE is currently housed in the School of Medicine (SOM). Last Fall the Dean of SOM began discussions of their plan to move IPE out of the SOM and place it in an UG academic program or administrative structure. Deans Willis and Rousseau started a task force to review the best options for IPE. The task force met this spring and summer and presented two proposals to Provost Lewis – the Program could move within an academic unit (SON or DCHS) or move to an Academic Health Center model. The final recommendation of the task force is that IPE move to the Office of the Associate Provost of Undergraduate Education. The recommendation was approved by the Provost and as of July 1, 2024, IPE will be joining the Office of the Provost. Work will begin in the coming months to make realignment changes.

Old Business:

The following micro-credentials were presented and approved by CADD and the Provost on 10/25/23:

- Teaching English to Speakers of Other Languages (TESOL) – Madrid
- American Rights in a Diverse Society - CAS - Department of History
- Applied Data Science in the Social Sciences - CAS - Department of Mathematics and Statistics
- Transformative Service: A Business Perspective - Chaifetz School of Business
- SCM 101: Introduction to Supply Chain Management - Chaifetz School of Business

Policy Review:

Prerequisite Courses

- The committee offered the following suggestions to be considered to reduce stress on students:
 - If the student has not met the grade for the prerequisite course, is it possible for the Registrar’s office to email students to determine their plans prior to automatically dropping them from the course.
 - Instruct students to fill out Form 7 so that it can be entered into Banner.
 - Provide students with one or two warnings prior to dropping them, allowing them time to address the issue.
 - Positively package messaging to faculty regarding the impact on the students when grades are not posted in a timely manner.
 - Is it possible for students to be notified at mid-terms?
 - Extending the 5-day limit after grades are due to 10 days after grades are due. This would allow more time for the processing of transcripts for courses taken elsewhere.

Tabled

- Policy on Independent and Directed Study Courses
- Latin Honors
- Special Topics
- Undergraduate Audit
- Challenge/Proficiency Exams (continuation)

- Waitlist (continuation)
- Proposal to Eliminate Undergraduate Overload Charge
- University Grade Appeal Process

Meeting Adjournment:

Dr. Dorsey adjourned the meeting at 10:30 am.
Next UAAC Meeting: December 7, 2023.