



Undergraduate Academic Affairs Committee Minutes

Thursday, April 3, 2025

9:00 am – 10:30 am

DB 406

Members in Attendance: L. Dorsey, E. Baker, G. Barker, T. Breitbach, M. Cope, J. Cox, K. Crews, E. Crowell, P. Dotson, J. Haugen, D. Manos, L. McLaughlin, G. Merys, N. Mispagel, V. Murugan, F. Niederman, B. Perlman, S. Sell, Leah Sweetman, S. Tyuse, A. Zampaulo

Absent/Excused: R. Kulkarni, J. Nichols, R. Rosenberg, M. Toups

Guest: Benton Brown; School of Education

Call to Order: Dr. Dorsey called the meeting to order at 9:00 am.

- I. **Approval of Meeting Minutes – March 6, 2025**
 - a. A motion to approve minutes was put forth by Tony Breitbach and second by Ben Perlman. All in favor.
- II. **Academic Programs:**
 - a. **Majors - None**
 - b. **Minors**
 - **Brewing Science and Operations (CIM 381) – Closure.**
Kyle Crews stated that all parties within SPS agreed to bring this minor forward for closure. This is a data driven decision and a teach out plan is in place and summarized in CIM.
 - c. **Concentrations**
 - **Art Education (Grades K-1) (CIM 765)**
Benton Brown, School of Education, reported on this new concentration as an internal and external need. The Department of Visual and Performing Arts requested this pathway for their students by recognizing the critical shortage of art educators. No additional course work or new courses are needed. The SOE has received letters of support from the Department of Visual and Performing Arts.
 - d. **Micro-credentials - None**
 - e. **Certificates**
 - **Brewing Science and Operations (CIM 380) – Closure.**
 - Kyle Crews stated that all parties within SPS agreed to bring this certificate forward for closure. This is a data driven decision and a teach out plan is in

place and summarized in CIM.

f. ABM

- **French, B.A. to M.A. (CIM 114) - Closure.**

Andre Zampaulo reported that there are no students enrolled in this program, and it is in inactive status. The French M.A. has already been closed.

g. Informational Items

- The Department of Languages Literatures and Cultures is changing name to the **Department of Linguistics, Literatures, and Cultures** – This is informational only and has been approved by Provost and Dean. No further approval required.

III. Old Business: Academic Program Proposal and Policy Approvals – Dr. Dorsey

- **Academic Program Proposal and Policy Approval/Closures**

Study Abroad Non-Madrid Policy – passed by CADD and the Provost on 3-24-25. No further approval is required.

IV. Policy Review: Dr. Dorsey – prior to discussing the policy revisions, Dr. Dorsey reminded the group that the committee is reviewing policy language only. The committee is not evaluating or voting on the processes within the policy.

- **Undergraduate Academic Standing Policy**

Academic university probation and dismissal is moving into the Office of the Provost beginning Fall 2025. The current draft policy has been widely vetted in the Office of the Provost and with members of UADD. The Office of the Provost will be making all notifications and dismissals in collaboration with the departments. Replacement language for “dismissal” continues to evolve. Revisions should be submitted timely for a May 1 vote.

Committee comments/suggestions:

- o If it is mathematically possible to achieve good standing, students should get one extra semester of probation.
 - o Two or more incompletes will become part of the incomplete policy.
 - o Academic dismissal 2.4 and 2.6 – what is the differential? Change to two different titles.
 - o Off campus enrollment can be approved if the student is in good standing.
 - o Change language from “program” probation to “university” probation.
 - o If a student is on an LOA, the probation clock should stop.
 - o Confirmation that probation letters will be sent four days after grades are due.
 - o Need more language around expectations of housing. Suggested language “this may impact your housing” and attach a link.
- **Undergraduate Transfer Credit Articulation Policy Revised**
The feedback received by Dr. Dorsey did not require revisions to the current language. A motion to accept this policy was put forth by Tony Breitbach and seconded by Scott Sell. All in favor. Policy approved.
 - **Prerequisite Course Policy**
This policy is ready for a vote. The language has been approved. A motion to approve by Ellen Crowell and second by Scott Sell. All in favor.
 - **Dual Listed Policy** – Please review with your college and provide feedback.
 - **Academic Program Review (APR)**

- This policy was developed in 2015. The areas highlighted in blue are revised and updated. All programs at the University have gone through program review and we have received feedback from multiple stakeholders.
- In areas where individual college/department/programs receive external accreditation, APR will focus on areas with less overlap such as scope and SWOT.
- The policy suggests removing the third-year review, decreasing the number of times to create this report. Plan on voting in May.
- **Off Campus Enrollment Policy** – Please review and share with your community.

V. **Discussion Item: Priority Registration Feedback – Tabled**

VI. **Announcements:**

- The next UAAC meeting is May 8, 2025