

University Undergraduate Core Committee

Tuesday, April 28, 2020

Remote

11am – 1pm

Meeting Minutes

Attendees: Judy Geczi, Anne McCabe, Jennifer Rust, Ness Sandoval, Ellen Carnaghan, Sheri Anderson, Kim Druschel, Filippo Marsilli, Christopher Thomas, Michael Swartwout, Kyle Crews, Lauren Arnold, Margaret Bultas, Ginge Kettenbach, Ellen Crowell, Jordan Glassman, Bryan Sokol, Gary Barker, Bill Rehg, Peggy Dotson, Louise Neiman, Marissa Cope, Laura Rettig

- 1) Call to Order and Announcements
 - Meeting minutes approval: 4/21/2020 (approved with minor edits)
 - Core pilot update – Core Director updated UCC on Core Pilot subcommittee work. UCC will focus on developing the pilot in June.
 - UCC members asked a number of questions about evolving plans for pilot:
 - Will there be a pilot Ignite Seminar open to transfer students?
 - Classes in some learning communities are larger than the 25 student cap envisioned for the Ignite Seminar.
 - Would every section use the same format?
 - Can core subsidize offering smaller section than normal?
- 2) Review: Core Associate Director position interview questions and plans for procedure
 - 30-45 minute interviews with full UCC, questions will be guided by subcommittee, all finalists sent material before interview. Interviews will begin, if possible, Thursday May 7th.
- 3) Breakout group meetings
Additional criteria for the position, who will ask?
 - Finalized draft of interview questions by 5/5
 - Rubric for interviews? Each member fill out a Rubric and share with others (Kim will share a template used in her department)
 - Begin interviews 5/7 from 12:00-12:45; then Tuesday 5/12 11:00-11:45 and 12:00-12:45; Thursday 5/14 11:00-11:45 and 12:00-12:45; if possible we will interview outside of UCC time; will try and avoid week of 5/18
 - In last week of May, UCC will meet to make recommendations for who should be appointed to our seven AD positions.
- 4) Adjourn