

Last Reviewed: December 17, 2012

Modified for changes in AACSB terms in February 2015

Updated: June 22, 2018 to Change School Name

RICHARD A. CHAIFETZ SCHOOL OF BUSINESS
Research Time and Teaching Load Policy
Established: November 23, 2009

During any given academic year individual faculty member teaching loads will be calculated based in part on faculty research and professional activity, subject to the faculty contract and final approval of the Dean of the Richard A. Chaifetz School of Business. The following categories will normally apply:

CONTRACT TYPE	LOAD	ACTIVITY EXPECTATIONS
Tenured & Tenure Track Faculty	2/2	Have accepted for publication within the previous <u>THREE</u> calendar years: -One "gold" or two "silver" and be SA Or -Be within first three years of employment and as specified in the individual's contract
	2/3	Have accepted for publication within the previous <u>FIVE</u> calendar years: -One "gold" or two "silver" and be SA
	3/3	Meet the standard for SA
	3/4	Be "Professionally Qualified" in accord with Chaifetz School policy and AACSB standards but not sufficiently research active to qualify for a 3/3 load
	4/4	Be neither sufficiently research active by any of the above definitions nor "Professionally Qualified" (IP)
Non-Tenure Track Faculty	4/4	There is no research expectation for this status, however, all NTT faculty are expected to maintain the status of "Professionally Qualified" (IP) in accord with Chaifetz School policy and AACSB standards

This policy will be implemented beginning with the 2011-12 academic year with teaching loads for that year determined based on evaluation of activity reports submitted in January 2011 based on faculty performance for the 2010 calendar year. This policy will remain in force for subsequent academic years until revised by the faculty in conjunction with the Dean.

NOTE: There is no written policy for releases other than, as discussed above, for research. The College policy is that a chair receives a one-course release each semester and a chair who is not full professor will receive an additional course release to provide them with the time to continue their research so they can attain full professor. We have also provided a one-course release for the Ph.D. coordinator.